

Date: March 24, 2021

**Tender Notice for Unit Price Confirmation for the year 2021 March - 2022 March for IP Phone in Meghna Bank Ltd.**

The Meghna Bank Ltd. is one of the leading fourth generation commercial bank in Bangladesh committed to provide best customer services to our valuable customers. To ensure service continuity and provide best service in the Banking Industry management of Meghna Bank is favorable to speedy and hassle free procurement of its regular IT equipment.

**As per Bank management decision, we are going to Confirm Unit Price from March 1, 2021 to March 31, 2022.**

The Bank invites proposals from qualified bidders to participate in the bidding process who has multiple years of experience in the field and has enterprise level implementation experience in any bank or financial organizations are requested to participate in the bidding process.

Please provide us a non-negotiable financial quotation for below mentioned product:

**IP Phone:**

Device	Brand	LAN	Display and Speaker	Remarks
IP Phone	ESCENE ES270-P or equivalent	PoE	Yes	7.5% VAT and TAX as per government policy

**Terms & Conditions:**

**1. Delivery & Installation:**

a. The supplier will deliver & install the products to the Bank's selected location inside Dhaka as and when required. No additional cost will be paid by the bank for transportation.

b. In case of supplying inferior quality/defective goods; any change imposed by Meghna Bank must be entertained.

**2. Warranty:** During warranty period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

**3. Support Level:** The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

**4. Validity of the Rate:** *The quoted rate and other terms and conditions should cover for at least a period of 1 year from the submission date of RFQ.*

**5. Please provide below mentioned Information with the quotation:**

- a) Warranty
- b) Resource Strength (Number of Service Engineer)
- c) Numbers of years of experience with IP Phones
- d) Please mention whether your company is a product Distributor/ Reseller/ Service Partner. Please provide Certification/ Documentation about you company's Distributorship/ Reseller ship/ Service Partnership
- e) Client list information (e.g):

Company Name	Numbers Of IP Phone supplied	Remarks
Company A	20	
Company B	40	

Please mention the **Product Availability, and the Price should be inclusive of VAT and TAX as per government policy.**

If you are interested, **in first phase** you are requested to issue an official request by sending us a mail along with your price quotation in the below mentioned Address:

[network.support@meghnabank.com.bd](mailto:network.support@meghnabank.com.bd)

For any kind of Technical Clarification, Please Call: Mr. G.M. Tariquzzaman, Cell: +8801675108501  
Mr. Rafiqul Islam, Cell: +8801671500555

**Tender Submission Dead Line: by 6:00 PM (Bangladesh Standard Time), March 25, 2021.**

Please note, if you are preliminary selected then your final Tender must be submitted in an envelope. The envelopes should be sealed & signed.

Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.

**N.B. Meghna Bank Ltd. (publisher) has the right to change any terms and conditions mentioned above**

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